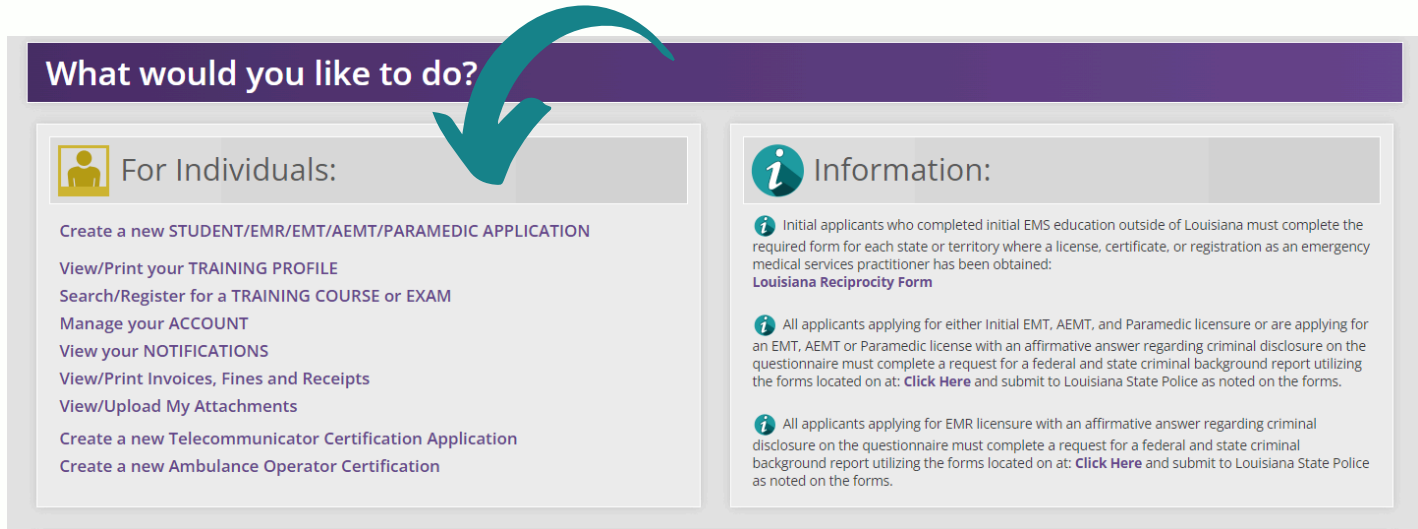


# Applying for A License

→ Go to [labems.ldh.la.gov](http://labems.ldh.la.gov)

- Select the option that says “Create a New, student, EMR, EMT, AEMT, or Paramedic License Application”
- All applicants currently enrolled in a course that are not currently licensed as an EMS practitioner or have previously expired must complete a student license application to license as an Initial EMS Student Non-Licensed



The screenshot shows the website interface with a purple header bar containing the text "What would you like to do?". Below this, there are two main sections. The left section, titled "For Individuals:" with a person icon, lists several options: "Create a new STUDENT/EMR/EMT/AEMT/PARAMEDIC APPLICATION", "View/Print your TRAINING PROFILE", "Search/Register for a TRAINING COURSE or EXAM", "Manage your ACCOUNT", "View your NOTIFICATIONS", "View/Print Invoices, Fines and Receipts", "View/Upload My Attachments", "Create a new Telecommunicator Certification Application", and "Create a new Ambulance Operator Certification". The right section, titled "Information:" with an information icon, contains three informational paragraphs. A large teal arrow points from the "What would you like to do?" header to the "For Individuals:" link.

- **1st page of the application is the demographic page**
  - Applicants can update their personal information and even last name changes
  - Make sure your email address is up to date
- **2nd page of the application is the License Details page**
  - Choose your license level
  - You must license as an initial student non licensed so that your instructor can add you to the course.
  - Applicants that currently hold an EMR, EMT, AMET, or Paramedic license and are enrolled in a course may apply at their CUIRRENT LICENSE LEVEL and check yes to the student status question.
- **Enter your CPR information**
- **Applicants can use the teal hyper link to refresh their NREMT details if applicable**
  - EMR's are not required to have a NREMT certification for EMR and can move forward if they do not have any information to update in this section.
- **3rd page is the Legal Questionnaire**
  - If a question is answered “yes”, a document must be uploaded to satisfy each option in the drop down box to proceed forward.
  - Click Here for information regarding affirmative answers

# Applying for a License

- **4th page is Agency Affiliation, there are 3 affiliation types**
  - **Inactive**
    - Means the applicant is not currently working for any in-state agency and is not under the direction of a Medical Director. Does not have any negative reflection on the license application. Agency affiliation can be updated any time for an applicant to indicate employment or educational affiliation.
  - **In-state**
    - Any EMS agency that has created their agency and have been approved by LABEMS will be listed in the drop down box. Applicants can add and remove agencies when needed
  - **Military/Government**
    - Must be able to provide current proof of military and federal government affiliation.
- **5th page License Application review**
  - Review the application
  - Check the affidavit
  - Submit for verification
    - May say submit for payment if no agency was selected
    - May say submit to BEMS if the applicant is completing a revision
- Applicants licensing as Initial EMS student- non-licensed, will have their license application approved by their agency's personnel admin and then be issued a license number. Instructors will then be able to add the applicant to a course.
- For more information on applying for an EMR License, [Click Here](#)
- For more information on applying for an EMT License [Click Here](#)
- For more information on applying for an AEMT License [Click Here](#)
- For more information on applying for an Paramedic License [Click Here](#)
- All initial license applications, license advancements, and licenses that have been previously expired and are now considered initial must complete a Louisiana and FBI background check. [Click Here](#) for more information on background checks.

**\*\*\* Please note that applicants that receive compensation of any kind including t-shirts, uniforms, stipends, banquets, bonuses, equipment, etc. are not considered volunteers according to the law. Applicants that receive any form of compensation including but not limited to what was mentioned above will be responsible for paying the initial license & renewal fees.**

For questions about licensing please contact us!  
225-925-7216 / EMS.Credentialing@la.gov