



State of Louisiana
Louisiana Department of Health
Office of the Secretary

STATE CHILD DEATH REVIEW

December 5th, 2023 12PM – 3PM

Location:

American Red Cross
4655 Sherwood Common Blvd.
Baton Rouge, LA 70816

MINUTES

- I. Roll Call & Introductions
 - a. The meeting was called to order at 12:00pm by Dr. Lagarde, Child Death Review Chairperson.
 - b. The meeting was facilitated by Dr. Lagarde who proceeded with roll call and introductions.
 - c. Members: Senator Regina Barrow (via Zoom), Richard Buckland, Madeline Carbonette, Pam Cart, Rebecca DeLaSalle, Sara Dickerson, Cindy Duplessis, Frank Edwards, Sunny Funk, Etrina Gerard, Dr. Gina Lagarde, Lauren Meher, Lori Miller, Levillia Moore, Kathleen Richey
 - d. Staff : Nellelisa Ayo (Zoom), Kristen Falgoust, Debra Feller (Zoom), Shelley Ryan Gray (Zoom), Marty Hennegan, Julie Johnston, Jade Marler (Zoom), Danielle Mistretta, Amanda Romwell, Kristen Sanderson, Victoria Smith, Stefanie Winters (Zoom)
- II. Public Comment
 - a. Time was allotted for public comment. No comments were made.
- III. Approval of June & September 2023 Meeting Minutes
 - a. A quorum was not present. Members agreed to defer approval of minutes at the next meeting.
- IV. 2024 Meeting Schedule
 - a. Panel members reviewed the proposed 2024 Child Death Review Meeting dates (March 26, June 25, September 17, and December 10, 2024). Members were asked to notify Kristen Sanderson and Victoria Smith if there were any conflicts with the dates.
- V. CDR Workgroup Priorities: Kristen Sanderson provided an update on the CDR Workgroups.
 - a. Safe Sleep/ SUID: Over the last year, this workgroup reviewed safe sleep messaging and updated the Safe Sleep Presentation for providers and community members. The workgroup also worked with Woman’s Hospital on a “How to Guide” for hospitals and healthcare systems interested in enacting similar Safe Sleep/SUID Prevention strategies. Additionally, the BFH team led a social media campaign for Safe Sleep/SID Awareness month. BFH was awarded the CDC SUID Grant with funding specifically for SUID Prevention. Prevention work will continue to be prioritized under this grant.

- b. Secure Storage/Be Smart Campaign: There are several materials left, including brochures. BFH will work with panel members and organizations to identify funding to purchase additional materials.
- c. In the March 2024 meeting, the panel will discuss potential new focus areas or workgroups for the next year.

VI. Agency Updates

- a. Pam Cart shared that the annual Coroner Collaborative meeting will be held on February 29th – March 2nd, 2024 with a 2/29-3/2 – focus on death investigation and collecting and storing. Kristen Sanderson and Sara Dickerson will present on the purpose of Child Death Review with a focus on SUID Investigation Forms.
- b. Dr. Lagarde proposed re-establishing sending bereavement letters . In the past, regional MCH Coordinators would send letters to families and caregivers following a child death with information about resources.
- c. Dr. Lagarde proposed drafting and sending a “delegation of authority” letter to coroners offices and law enforcement offices to remind them of the panel’s purpose and reference legislation that allows those on the panel to access to appropriate records and information. Dr. Lagarde and the CDR team will work on developing this letter.

VII. Break

VIII. Case Review

- a. Five cases were reviewed by the CDR Panel. All cases were deemed preventable and recommendations were documented.

IX. Adjourn

a. Dr. Lagarde motioned to adjourn the meeting. Motion seconded by Sunny Funk and all were in favor. The meeting was adjourned at 3:05pm.

Note: the order of the agenda may not be followed exactly, to accommodate presenter schedules.

Convening entity: Louisiana Department of Health ° Office of Public Health ° Bureau of Family Health

Chair: Dr. Gina Lagarde

Facilitator: Kristen Sanderson, Injury Prevention Manager, Kristen.Sanderson@la.gov

Presenters, members, and guests may submit requests for accessibility and accommodations prior to a scheduled meeting. Please submit a request to Kristen.Sanderson@LA.GOV at least 48 hours prior to the meeting with details of the required accommodations.

In lieu of verbal public comment, individuals may submit a prepared statement in accordance with Senate Rule 13.79. Statements should be emailed to Kristen.sanderson@la.gov and must be received at least 24 hours prior to the meeting to be included in the record for the meeting.