



# State of Louisiana

## Louisiana Department of Health Office of Public Health

### DOULA REGISTRY BOARD

April 5, 2023 10:00am-12:00pm

#### MINUTES

- I. Roll Call & Introductions
  - a. Meeting called to order by Chairperson, Dawn Collins, at 10:34.
  - b. **Members Present:** Dawn Collins (Chair), Karelle Percy, Cassandra Jessie-Jackson, Amanda Devreaux, Shanika Valcour-LeDuff, Nanette McCann, Taylor Cincore, Meshawn Siddiq, Dr. Victoria Williams, Tiffany Wyatt
  - c. **Non-voting members:** Doris Cai, Frankie Robertson, Jasmine Roberson, Jen Latimer, Kellie Kerstetter, Nicole Bell, T. Graham, Dr. Veronica Gillispie-Bell, Meshawn Siddiq,
  - d. **Members Absent:** Zana Washington, Gia Hamilton
  - e. **Guests:** Tylar Williams, Nicole Bell, Zion Doula Services, Jazmin Roberson, Jason from Tyler Technologies, Shane Bates
  - f. **Support Staff:** Amanda Perry, Rachele Boudreaux, and Ayesha Umrigar
  - g. **10 people present for quorum**
- II. Approval of Previous Meeting Minutes – Dawn Collins
  - a. Dawn Collins and Amanda Perry reviewed meeting minutes for the following meetings:
    - i. April 27, 2022
    - ii. June 22, 2022
    - iii. August 24, 2022
    - iv. September 28, 2022
    - v. February 15, 2023
  - b. A motion was made by Shanika Valcour-LeDuff. Dr. Victoria Williams seconded. All in favor, none opposed.
- III. Board Member Expectations – Dawn Collins
  - a. Skipped
- IV. Demonstration of mock Doula Registry – Jason, Tyler Technologies
  - a. Jason provided an overview of state government registry services available for use for the Doula Registry Board. He shared information about the interface, modifications available, and services that are offered with the registry.
  - b. Some members voiced concern about the level of privacy available regarding what personal information is shared with the public. Jason stated that all information included in the application is controlled by the board/LDH staff and legal requirements. There is a choice in what information is public versus what is private.
  - c. Members requested additional time and information to review Tyler Technologies' capabilities once the registry rulemaking is completed to continue to develop how the registry will be utilized for all doulas who are registered.
- V. Rulemaking Process – David McCay, Bureau of Legal Services (LDH)
  - a. David discussed a revised draft of the Notice of Intent (NOI)
    - i. David McCay provided an overview on rulemaking and the regulations that govern the act that created the registry. He explained that the Louisiana Department of Health will support the process of rule promulgation while the Doula Registry Board determines the criteria and what the rules will contain.

- ii. He provided an estimated timeline that the rule promulgation process could take around 4 months.
          - iii. David McCay reviewed the NOI with the members.
        - b. The following modifications were made to the NOI.
          - i. Application Procedure (Section 401.4)
            - 1. Members of the Board decided the following criteria initial application:
              - a. Doulas should provide a certificate or proof of completion of training from a qualified doula training organization or the information below
                - i. Certification from a hospital
                - ii. A log of at least 20 hours of contact hours
                - iii. Proof of completion from a continuing education program, class, or course
            - ii. Section 404:
              - 1. Members suggested that the month is changed to September.
            - iii. Definition modifications:
              - 1. Training: knowledge related to competency determine by the Doula Registry Board. Include the completion of education, instruction, or skill development through practice.
              - 2. Certificate of completion- the receipt of education or instructional course where certificate is received.
            - iv. Application timeframe:
              - 1. The timeframe to submit applications and renewals to the Doula Registry are from January 1<sup>st</sup> and due by September 28th.
              - 2. The Doula Registry Board will review applications and renewals from October 1st until December 31st.
            - v. Renewal process:
              - 1. Some members voiced concern regarding continuing education as a requirement for renewal of registration. There was clarification by several members that the examples of acceptable forms of continuing education on page 7, section D of the draft of the NOI are not extensive or exclusive of all forms of continuing education.
              - 2. David McCay reminded the members that continuing education is required for renewal as the current NOI is written, but it is not a requirement for the initial application.
            - vi. The Doula Registry Board requested an updated draft of the NOI draft from David McCay prior to the next scheduled meeting.
- VI. New Business – Dawn Collins
  - a. HB 272 – Dawn Collins
    - i. HB 272 by Rep. Willard provides relative to maternity support services of doulas.
    - ii. Members of the Doula Registry Board expressed interest in how this bill would interact with and affect the charge of the Doula Registry Board in relation to insurance coverage to doula services.
    - iii. At this time, there were no further updates available until members were able to review the legislation.
- VII. Public Comment
  - a. No comments from the public were made at this time.
- VIII. Adjourn
  - a. Next scheduled meeting is on May 15, 2023 at 10am.
  - b. A motion was made by Dawn Collins. Dr. Victoria Williams seconded. All in favor, none opposed.
  - c. Meeting adjourned at 3:15pm.