



Louisiana WIC Vendor Infant Formula Supplier Request Form
Louisiana Department of Health
Office of Public Health
Bureau of Nutrition Services



WIC Vendors must purchase infant formula only from a source that appears on the LA WIC Infant Formula Supplier List (“Supplier List”). The Supplier List is posted on the Louisiana WIC Vendor Hub, available at <https://ldh.la.gov/index.cfm/page/990>. LA WIC will consider a vendor’s request to add a supplier to the Supplier List. Note that the Supplier List includes only infant formula manufacturers registered with the Food and Drug Administration (FDA) and suppliers that sell LA WIC’s contract-brand infant formula. Suppliers must have a Wholesale Permit to Operate from the State of Louisiana or otherwise be authorized by another state’s WIC program as indicated on that state’s infant formula supplier list.

Instructions:

1. Complete Section I and II of this form. Do NOT complete the State Use Only section of the form.
2. Submit the form to LAWICVendor@la.gov.
3. If LA WIC adds the proposed supplier to its Supplier List, all WIC Vendors will receive notice of the addition.

| SECTION I – Vendor Contact Information | | | |
|---|--------------|--------------------------------|---|
| Vendor Name: | | Vendor Number: | |
| Vendor’s Physical Address: (include City, State, Zip) & Phone Number | | | |
| Requester Name: | | Requester Phone: | |
| Requester Email: | | | |
| SECTION II – Proposed Infant Formula Supplier | | | STATE USE ONLY Approved/Disapproved |
| Supplier Name: | | | |
| Supplier’s Physical Address: (include City, State, Zip) & Phone Number | | | |
| STATE USE ONLY: | | | |
| IN-STATE SUPPLIERS ONLY – Does the proposed supplier have a current Wholesale Permit to Operate? If so, attach it. | | | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| OUT-OF-STATE SUPPLIERS ONLY – Does the proposed supplier appear on the out-of-state WIC Program’s infant formula supplier list as an authorized supplier? | | | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| BOTH IN-STATE and OUT-OF-STATE SUPPLIERS – Does the supplier’s product list clearly demonstrate that it supplies the LA WIC contract-brand infant formula? Attach the product list. | | | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| Reviewed By: | Date: | Reason if NOT Approved: | |
| | | | |