



State of Louisiana
Louisiana Department of Health
Office of Public Health

November 22, 2022

TO: Louisiana Authorized WIC Vendors
FROM: Natalie Istre, LA WIC Vendor Manager
RE: **Authorized WIC Vendor Policy Updates for Federal Fiscal Year 2023**

Dear Vendor,

The Louisiana WIC Program (LA WIC) recently updated its Policies for Federal Fiscal Year 2023. These Policies, which are effective as of December 7, 2022, can be found in the [LA WIC Policy Manual](#) on the [LA WIC Authorized Vendor Hub](#). In conjunction with these updates, LA WIC has also made changes to the [LA WIC Vendor Guide](#) (the "Guide"), effective as of December 7, 2022. The Guide can also be found on the [LA WIC Authorized Vendor Hub](#). The Guide replaces the *Louisiana WIC Vendor Guide, Effective 09/2022*.

As an Authorized WIC Vendor (Vendor), your store entered into a Vendor Agreement with LA WIC and agreed to comply, at all times, with all LA WIC Vendor Rules and Regulations, and any changes thereto made during the Agreement period.

Please review the Guide in its entirety, including recent changes to the following sections:

- WIC Transaction Procedures (pg. 15)
- Compliance Investigations and Routine Monitoring (pg. 22)
- Minimum Stock Requirements (pg. 7)
- Temporary Minimum Stock Requirements – extended to 9/30/2023 (pg. 45)

Please review the Policy Manual in its entirety, with special attention to the following policies:

- LA WIC Policy 7.15 – Routine Monitoring
- LA WIC Policy 7.16 – Compliance Buys
- LA WIC Policy 7.17 – Inventory Audits

Please be advised that in accordance with the LA WIC Sanction Schedule, any violation identified through any means will count toward the establishment of a pattern for purposes of sanction (for those sanctions that require a pattern of violations) as long as the violation(s) occurs within a twenty-four (24) consecutive month period of another such violation.

If your store disagrees with any changes reflected in the Guide or Policy Manual, your store may elect to withdraw from participation in LA WIC by providing written notice to LA WIC within fifteen (15) calendar days of the date of this notice.

Bureau of Nutrition Services
628 North 4th St., Bin #4 • Baton Rouge, LA 70802
Phone: 504-568-8229 • Fax: 225-376-4674 • www.ldh.la.gov
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If you should have any questions, please feel free to contact us at (225) 342-0725 or at LAWICVendor@la.gov.

Sincerely,

LA WIC Vendor Operations Unit

Louisiana Dept. of Health
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