



**Louisiana WIC Program
Transactions Procedures Training Log
(WIC-33L)**



Vendor Number: _____ **Vendor/Store Name:** _____

Vendor Address: _____

Vendors are fully responsible for violation(s) of LA WIC Vendor Rules and Regulations committed by its owners, officers, managers, employees, agents, representatives or other individuals who directly or indirectly participate in the Vendor’s operations.

Vendors are required to ensure that employees who process WIC Transactions, and all other relevant staff who may handle or account for WIC Transactions, are trained in LA WIC requirements, including WIC Transaction Procedures. All existing store personnel and future hires responsible for handling WIC Transactions **MUST**:

1. Read the [LA WIC Transaction Procedures \(WIC-33\)](#).
2. Sign the [LA WIC Transaction Procedures Training Log \(WIC-33L\)](#) form to indicate that the information has been read and understood.

By signing this document, I acknowledge that I have discussed the contents of the **LA WIC Transaction Procedures (WIC-33)** with my employer and/or their representative, and that I clearly understand the LA WIC Vendor Rules and Regulations therein.

	Name of Employee	Signature of Employee	Date Signed by Employee
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